



## WEAPONS AND PROP WEAPONS ON CAMPUS POLICY

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|-------------------------|----------------------------|----------------------------|------------------|
| <b>Policy Type:</b>     | Institutional              | <b>Initially Approved:</b> | October 3, 2019  |
| <b>Policy Sponsor:</b>  | VP, Finance and Operations | <b>Last Revised:</b>       | November 1, 2024 |
| <b>Primary Contact:</b> | Campus Operations          | <b>Review Scheduled:</b>   | November 2029    |
| <b>Approver:</b>        | President and CEO          |                            |                  |

### A. INTENT

The intent of this policy is to ensure a safe and secure campus environment by strictly prohibiting the possession, use, or display of any weapons, including replicas and props, on all property owned, leased, or controlled by Alberta University of the Arts (AUArts) and to provide guidance on exceptions regarding Prop Weapons. This policy supports AUArts' commitment to fostering a safe space for learning, creativity, and community engagement.

### B. SCOPE

This policy applies to all individuals on AUArts Property, including students, employees, contractors, visitors, and members of the public. No part of this policy is intended to replace any law established by a federal, provincial, or municipal authority. This policy puts in place additional controls not prescribed by the law which are in the best interests of the safety of its community members.

This Policy does not apply to Police Officers, Peace Officers or Licensed Guards carrying issued Firearms and Weapons in the performance of their duties.

### C. POLICY STATEMENT

#### 1. WEAPONS

- 1.1 The possession, use, or storage of Weapons on University Property or at AUArts-sponsored events is strictly prohibited. This includes, but is not limited to:
- Carrying a Weapon on one's person.
  - Storing a Weapon on University Property.
  - Using a Weapon in a threatening, intimidating, or dangerous manner.

#### 2. PROP WEAPONS

- 2.1 Prop Weapons may be permitted on any property controlled or operated by the AUArts in instances in which all the following requirements are satisfied:
- The bearer of the Prop Weapon has written permission from a School Director, if appropriate or a Dean or Vice President and the Director, Campus Operations

to possess the Prop Weapon and the bearer has a copy of the authorized Prop Weapons on Campus Form outlining the permissions on them at all times while in possession of the Prop Weapon.

- b. Such possession or use of a Prop Weapon is directly connected to an AUArts related event (e.g. class, performance) and the student/audience are made aware, in advance, that a Prop Weapon will be used. Requests must be submitted at least one (1) week prior to the Prop Weapon arriving on campus.
- c. The approved Prop Weapon may be used only during the time and in the manner specified in the written approval.
- d. To alleviate safety concerns among AUArts community members, an approved Prop Weapon must be securely stored in a container that fully conceals it from view and restricts unauthorized access during transport.
- e. The individual to whom written permission has been granted to possess a Prop Weapon must maintain primary custody of the Prop Weapon at all times and may not transfer custody of the Prop Weapon to any person not specified in the written permission.
- f. When not in use for the approved AUArts related event, the Prop Weapon must be stored securely in a location approved by the Director, Campus Operations. Under no circumstances may a Prop Weapon be stored on AUArts owned, leased, or controlled properties other than an approved safety storage area.
- g. To ensure safety and to address any concerns that AUArts community members may raise any related event where a Prop Weapon will be used organizers will be required to post signage at all entrances to the space which state "Class/Performance/Event in progress with Prop Weapon(s)."

### **3. REMOVAL OF UNAUTHORIZED WEAPONS OR PROP WEAPONS**

- 3.1 If any unauthorized weapon is found on AUArts property, Campus Security will evaluate the situation and may notify the Calgary Police Service if there is a perceived threat to safety or if the authenticity of the weapon cannot be determined.
- 3.2 The Calgary Police or Campus Security are permitted to confiscate any unauthorized Weapon or Prop Weapon, found on AUArts Property, regardless of any approvals under section 2 of this policy.

### **4. SANCTIONS**

- 4.1 Individuals found in possession of an unauthorized Weapon or Prop Weapon may be excluded from University Property under the Trespass to Premises Act pending an investigation. Individuals may also be subject to disciplinary action up to and including expulsion from the university or termination of employment, in accordance with AUArts' policies, procedures, and employee collective agreements.

## **D. DEFINITIONS**

**Prop Weapon:** Any item that resembles a real Weapon but is not a real Weapon.

**University Property:** Refers to all land, buildings, facilities, equipment, vehicles, and any other assets owned, leased, or controlled by Alberta University of the Arts.

**Weapon:** Refers to any object designed or intended to be used to inflict bodily harm, intimidate, or coerce. This includes, but is not limited to, firearms, knives, explosives, and chemical agents. According to the Canadian Criminal Code, a Weapon is defined as anything used, designed to be used, or intended for use in causing death or injury, or for threatening or intimidating any person.

**University:** Means Alberta University of the Arts (AUArts).

**E. RELATED POLICIES**

- Code of Conduct Policy
- Student Conduct Policy

**F. RELATED LEGISLATION**

- Alberta Trespass to Premises Act
- Criminal Code of Canada
- Firearms Act
- Alberta Human Rights Act

**G. RELATED DOCUMENTS**

- Student Non-Academic Misconduct Procedure
- Prop Weapons on Campus Form

**H. REVISION HISTORY**

| Date (mm/dd/yyyy) | Description of Change  | Sections                    | Person who Entered Revision (Position Title)         | Person who Authorized Revision (Position Title) |
|-------------------|--|-----------------------------|--|---|
| 11/01/2024        | Minor editorial updates throughout and additional content to increase clarity. Changed name to include Prop Weapons. | General Section Definitions | Director, Campus Operations and University Secretary | VP, Finance and Operations                      |
|                   |  |                             |  |   |