

Honorary Degrees Committee (HDC): Terms of Reference

1. Mandate of the Committee

The mandate of the Board of Governors Honorary Degrees Committee is to oversee the nomination of candidates for honorary degrees and to advise the Board of Governors on the awarding and revocation of honorary degrees.

2. Areas of Responsibility

2.1 Nomination of Honorary Degree Candidates

- 2.1.1 Recommending to the Board of Governors the adoption of criteria for the nomination of honorary degree candidates;
- 2.1.2 Developing procedures for the nomination of honorary degree candidates; and
- 2.1.3 Making nominations for honorary degree candidates to the Board of Governors.

2.2 Revocation of Honorary Degrees

- 2.2.1 Recommending to the Board of Governors the adoption of criteria for the revocation of an honorary degree;
- 2.2.2 Developing procedures for the revocation of an honorary degree; and
- 2.2.3 Recommending to the Board of Governors the revocation of an honorary degree.

2.3 Other tasks

- 2.3.1 Taking whatever action is required to fulfill the mandate of the Committee; and
- 2.3.2 Executing other tasks as directed by the Board of Governors.

3. Composition

3.1 Voting Members

- President and CEO (chair)
- Chair, Board of Governors, Advancement Committee
- Executive Director, External Relations
- Vice-President, Academic
- President, Students' Association or Designate
- GFC representative to the Board of Governors
- One Public Member of the Board of Governors

3.2 Non-Voting Member

- University Secretary

4. Quorum

A simple majority of Committee members constitutes quorum for the Committee.

5. Procedures of the Committee

- 5.1.** The deliberations of the Committee shall take place in-camera and are confidential to the Committee. The Committee shall not disclose information on decisions to anyone, except by making a recommendation to the Board of Governors.
- 5.2.** Members of the Committee who nominate or write letters of support for candidates shall recuse themselves from discussion when that candidate is being considered by the Committee.
- 5.3.** The Committee shall use criteria approved by the Board of Governors for selecting those nominees to recommend to the Board of Governors.

6. Reporting to the Board of Governors

The committee will regularly report to the Board of Governors with respect to its activities and decisions.

Approved by Board of Governors: February 10, 2021

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