

Research Committee (RC): Terms of Reference

1. Mandate and Role of the Committee

The Research Committee reviews and develops practices, procedures, and initiatives that organize, support, and promote undergraduate, graduate, and faculty research across all areas of the university.

2. Areas of Responsibility

- a. Makes recommendations dedicated to the improved integration of internal units in support of academic research, including the IKG and the Library;
- b. Reviews decisions made by the Faculty Professional Affairs Committee;
- c. Approves the establishment of funded chairs;
- d. Approves the establishment of research clusters and centres;
- e. Receives notification of the suspension or termination of funded chairs, research clusters and centres;
- f. Organizes and oversees events at which faculty present their research; and
- g. Develops initiatives aimed at growing and supporting institutional research capacities.

3. Composition

Voting Members (8)

- Chair: Faculty, Research Coordinator
- Director, Academic Resources or Designate
- Four (4) Academic Staff Members, appointed by the Dean, Academic Programs and one of these members must also be a member of the MFA in Craft Media Committee
- One (1) Graduate Student, appointed by the Student Association

Non-Voting Member (1)

- Associate Dean, Learning and Innovation Resources
- Curator
- Secretary, General Faculties Council

4. Absence of the Chair

In the event that the Chair is unable to attend a specific meeting, then the Chair may either designate a voting member to chair the meeting or cancel the meeting.

5. Quorum

At least 50% of the voting members of the committee, plus one.

6. Terms of Office

- a. Administrators will hold membership for the duration of their appointment.
- b. Academic Staff terms will be for two (2) years, can be renewed
- c. Graduate student will be appointed for one (1) year and can be renewed.

Approved by General Faculties Council:

May 27, 2020
September 15, 2021
May 18, 2022
May 17, 2023
September 28, 2025