

Alberta University of the Arts, in conjunction with institutions from all over the world, participates in a unique international Exchange & Study Abroad Program that provides a cross-cultural experience while assisting students in attaining their educational goals.

The Exchange & Study Abroad Program provides the opportunity for students to attend Alberta University of the Arts (AUArts) during their third year of studies. Students remain registered with their home school and will pay all applicable tuition and fees to their home school as they would in any other year.

The program is designed to allow students to continue their academic progress and remain candidates for their degree at their home institution while attending Alberta University of the Arts. Students may apply to participate in the program for one or two semesters.

Participation in the program is based on meeting the University's academic eligibility criteria, available space, and the merit of the application and work submitted. Participation in the program is considered a privilege and at the sole discretion of AUArts.

Students with successful applications will be responsible for obtaining the necessary student visas and for all costs incurred while participating in the program including travel, accommodation and living costs.

## APPLICATION PROCEDURES

### i. Complete your Application Package

- An Institution Application – which will include:
  - Exchange & Study Abroad Program Application
  - Personal Statement
  - Digital Images both Mac and PC compatible (10 – 15) and image list (or other relevant media)
  - Passport sized photograph
  - Resume / Curriculum Vitae
  - Letter of nomination from your Home Institution Travel Study Coordinator
  - Official Transcript

### ii. Submit your Application Package to our Exchange Coordinator by the appropriate deadline

#### Exchange Coordinator

Please email completed packages to:

Joy Chou  
Student Academic Advisor [advising@auarts.ca](mailto:advising@auarts.ca)

**AUArts Terms run from September – December (Fall) and January – May (Winter)**

1407 14 Avenue NW, Calgary, AB, Canada. T2N 4R3  
T: 403.338.5543 F: 403.284.7644 advising@auarts.ca

**PERSONAL INFORMATION  
Part A**

Name of Applicant: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ First Language: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Home Institution: \_\_\_\_\_ Major Area of Study at Home Institution: \_\_\_\_\_

Year of Current Study: \_\_\_\_\_ Name of Exchange Coordinator: \_\_\_\_\_

**Emergency Contact Information**

Name: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Telephone: \_\_\_\_\_

I am applying to AUArts for Exchange for the following Term:

Fall 20 \_\_\_\_\_ Winter 20 \_\_\_\_\_

**PROPOSED PROGRAM AT ALBERTA UNIVERSITY OF THE ARTS  
Part B**

Consult AUArts Academic Calendar for information about course offerings and content. Each student is responsible for fulfilling all the course requirements of their home school. It is imperative that you discuss in advance with your academic advisor or head of major, as appropriate, all courses that will be taken on Exchange. AUArts retains the right to cancel, substitute, limit or otherwise alter courses offered in a given semester and to set pre-requisites or conditions for registration in all courses.

**My proposed major while studying at AUArts is:**

**The courses I plan to take while on exchange are:**

Course Title	Course Title

\* List the courses you wish to take. Please consult AUArts' website to ensure that the desired course is offered in the term you wish to attend.

**PERSONAL STATEMENT  
Part C**

Please write a brief Personal Statement on an additional sheet and submit it with this application.

**The Personal Statement should outline:**

- Your goals and reasons for seeking Exchange & Study Abroad programming
- How the proposed study at Alberta University of the Arts relates to your education and career goals
- A summary of your artistic practice

**Terms  
Part D**

I have read and accept the terms of the Exchange & Study Abroad Program as described in this application. I understand it is my responsibility to meet the terms of eligibility and that AUArts has sole discretion in determining acceptance as an Exchange student. The Exchange & Study Abroad Program provides students the opportunity for short term study at AUArts.

I am responsible for making all required arrangements for travel, adequate funding, and immigration documents. I am responsible for payment of supplementary fees to AUArts and will adhere to conduct and procedures as outlined in the current AUArts Academic Calendar.

I am responsible for securing my own accommodations during my semester at AUArts.

I am responsible for obtaining private travel and health insurance for the duration of my exchange studies.

I request that upon completion of my study at the host school, a transcript of my completed courses and grades be sent to my home school and be included in my permanent record.

I am financially responsible for myself during my period of study. AUArts cannot offer financial assistance to Exchange & Study Abroad Program students.

I understand that failure to follow the application procedures or any evidence of misrepresentation on any document related to the exchange, as well as any evidence of illegal acts performed by the student while on the exchange, will result in the immediate cancellation of AUArts' support for that exchange and the cancellation of any related credit transfers to the student's academic transcript.

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Applicant Signature

Date

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Home Travel Study Coordinator Signature

Name & Title

Date

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Coordinator's Email

Phone #

Alberta University of the Arts (AUArts) is subject to the Freedom of Information and Protection of Privacy Act ("FOIP" or "the Act") under section 1(j) of the Act; as such, AUArts is committed to ensuring the lawful and consistent collection, use, disclosure, and protection of information under its custody and control.