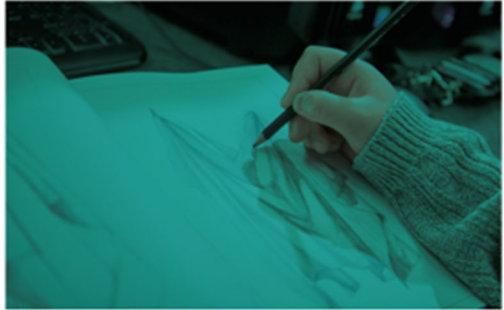


2022 - 2023 Academic Calendar: Fees



Alberta University of the Arts Academic Calendar

TERRITORIAL STATEMENT

Alberta University of the Arts rests on the traditional Treaty 7 territories of the Blackfoot people and in the spirit of efforts to promote reconciliation, we acknowledge the traditional territories and oral practices of the Blackfoot Confederacy (Siksika, Pikani and Kainai), the Tsuut'ina (Sarcee), the Stoney Nakoda First Nations (Bears paw, Chiniki and Wesley), the Métis Nation (Region 3) and all those who make their homes in the Treaty 7 region of Southern Alberta.

ABOUT THE ACADEMIC CALENDAR

The Academic Calendar and the Academic Calendar: Fees are principal sources of AUArts policy information for students, to be used in conjunction with approved policies and procedures. It contains information on admission requirements and deadlines, academic regulations, our Schools and programs of study, degree requirements and general University policies for both undergraduate and graduate students.

This Calendar describes the intentions of the University with respect to all matters contained herein. The official version of this Calendar appears on the AUArts website. The University reserves the right to amend what appears in the Calendar. The University expressly denies responsibility or liability to any person or persons who may suffer loss or who may otherwise be adversely affected by such changes.

Information contained in the 2022-2023 Academic Calendar is accurate as of the publish date. Updates will be published in the Calendar Addendum in the event of errors, omissions or policy changes that impact the 2022-2023 academic year.

The University Academic Calendar and Course Catalogue, the Academic Calendar: Fees, and the Academic Schedule are online at:

<https://www.auarts.ca>

PRESIDENT'S FOREWORD

Welcome to Alberta University of the Arts.

As we now live in a knowledge economy where creativity and innovation are the new key commodities, our vision "To change the world through art, craft and design while enriching creative communities and economies" may appear simple, but it is indeed most ambitious and essential for any thriving society.

Thus, the study of art, craft and design is a search. It is an exploration of ideas, a celebration of creativity, and an understanding of what connects us to the world. It is a way of seeing, a way of thinking about the tools and materials we use, the clothing we wear, the world we inhabit. It is to reflect on the extraordinary moments as well as the ordinary ones of our daily lives, it is about understanding, enriching, and educating our environment – ultimately ourselves. The French painter Henri Matisse tells us that "creativity takes courage". So, as a student at AUArts, have the courage to explore new ideas and new forms of expression, it will be most rewarding.

As we approach our centennial in 2026, we continue to be so very proud that all in our institution are actively engaged in graduating talented artists and designers who become innovators and leaders in their fields.

Over the course of your studies, we will ignite your imagination and fuel your curiosity to go further and explore deeper. And here you will find everything you need for a successful academic year, from the Academic Schedule and descriptions of all our programs, to our regulations and other helpful details.

I very much look forward to being able to witness where your passion will lead you as you explore your creativity.

Sincerely,

Dr. Daniel Doz
President and CEO

Credits: Cover design by Kayley Istace, BDes 2019

STUDENT RESPONSIBILITY

Each student enrolled at Alberta University of the Arts agrees to observe and be bound by the terms of this notice and the terms, conditions, academic standards, rules, regulations, policies and codes of behavior contained in or referenced in the Academic Calendar. It is the student's responsibility to be aware of the contents of the Academic Calendar.

Students are responsible for the completeness and accuracy of their academic records and for ensuring that graduation requirements of the program (degree and major) in which they are enrolled are satisfied. This requires careful attention to course selection and compliance with pre-requisite or co-requisite requirements.

Questions regarding program requirements should be directed to a Student Academic Advisor (undergraduate students) or Graduate Studies (graduate students). Questions regarding fees, registration, or the interpretation of academic or other policies should be directed to the Registrar's Office.

Inquiries

By Mail:

Alberta University of the Arts
1407 14th Avenue NW
Calgary, Alberta T2N 4R3
Canada

Admissions – Undergraduate Programs
Email: admissions@auarts.ca
Phone: 403-284-7617

Admissions and Academic Advising – Graduate Studies
Email: graduatestudies@auarts.ca
Phone: 403-284-7661

Undergraduate Student Advising
Email: advising@auarts.ca

Student Tuition and Fee Payments, UPass
Email: payfees@auarts.ca

Registrar's Office
Email: registrar@auarts.ca
Phone: 403-284-7634

Deposits and Other Payments - Cashier
Phone: 403-284-6246
Email: cashier@auarts.ca

Transfer Credit
Email: transfercredit@auarts.ca

Student Financial Aid (Loans) and Awards
Email: awards@auarts.ca

Accessibility & Accommodations
Email: learning.assistance@auarts.ca

Convocation Information
Email: convocation@auarts.ca

Bookstore
Email: bookstore@auarts.ca
Phone: 403-284-7663

Continuing Education & Professional Development
Email: coned@auarts.ca
Phone: 403-284-7640

Luke Lindoe Library
Email: library@auarts.ca
Phone: 403-284-7634

TUITION AND FEES REGULATIONS

Alberta University of the Arts Board of Governors determines tuition and student fees based on Government requirements and/or allowances as set out in the Province of Alberta's Tuition and Fee Regulations, a component of the Post-secondary Learning Act. All fees are set in consultation with the Alberta University of the Arts Students' Association. The Board reserves the right to change fees and deposits when necessary and without notice.

For detailed information about Tuition and Fees, see the **AUArts Academic Calendar: Fees** online at: <https://www.auarts.ca/>

Undergraduate courses at AUArts are typically 3.0 or 4.5 credits (4.5 hours | Studio) over one term. Graduate course credits range from 3.0 – 12.0 credits per course.

A **full course load per year is 30 credits** (15 per term in each of the Fall and Winter terms), although the minimum requirement for **full-time student status is 9 credits** per term. See the Academic Calendar, Registration section, Full-time and Part-time Students

TUITION & FEES: UNDERGRADUATE AND GRADUATE

Undergraduate | Tuition and Fees Assessment - Fall and Winter Terms

	Full Time Fall/Winter (9 Credits or more)					Part Time Fall/Winter (Less than 9 credits)				Fall/Winter
	Art Stream	Under-graduate	Incoming Exchange	Outgoing Exchange	Visiting and Non-Degree	Art Stream	Under-graduate	Incoming Exchange	Visiting and Non-Degree	Approved** Leave of Absence
Artstream, BFA, BDes										
Application to AUArts Processing Fee	*	*	*	N/A	Y	*	*	*	Y	N/A
Tuition Fees (per credit)	Y	Y	N	Y	Y	Y	Y	N	Y	N
Supplemental Material Fees (per credit)	Y	Y	Y	N/A	Y	Y	Y	Y	Y	N
Supplemental Network Access Fee (per term)	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
Student Services Fee (per term)	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
Universal Transit Pass (per term; full-time only)	Y	Y	Y	N/A	Y	Y	Y	Y	Y	N/A
Wellness Centre Fee (per term)	Y	Y	Y	Y	Y	Y	Y	Y	N	N/A
Student Association Fees										
Student Association Fee (per term)	Y	Y	Y	Y	Y	Y	Y	N/A	Y	N
Health and Dental Fee (full amount once per year; not prorated)	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
Y-Yes; N=No; N/A=Not Applicable										
* As applicable										
**Application Fee for Leave of Absence (ULOA)										

Undergraduate | Tuition and Fees Assessment – Spring Term

	Spring				
	Art Stream	Under-graduate	Incoming Exchange	Outgoing Exchange	Visiting and Non-Degree
Artstream, BFA, BDes					
Application to AUArts Processing Fee	N/A	N/A	*	N/A	*
Tuition Fees (per credit)	Y	Y	N	Y	Y
Supplemental Material Fees (per credit)	Y	Y	Y	Y	Y
Supplemental Network Access Fee (per term)	Y	Y	Y	Y	Y
Student Services Fee (per term)	Y	Y	Y	Y	Y
Universal Transit Pass (per term; full-time only)	Y	Y	Y	N/A	Y
Wellness Centre Fee (per term)	N/A	N/A	N/A	N/A	N/A
Student Association Fees					
Student Association Fee (per term)	N/A	N/A	N/A	N/A	N/A
Health and Dental Fee (full amount once per year; not prorated)	N/A	N/A	N/A	N/A	N/A
Y-Yes; N=No; N/A=Not Applicable					
* As applicable					

Graduate | Tuition and Fees Assessment

	Full Time Fall/Winter (9 Credits or more)		Part Time Fall/Winter (Less than 9 credits)		Approved** Leave of Absence	Spring / Summer	
	Graduate	Visiting and Non-Degree	Graduate	Visiting and Non- Degree		Graduate	Visiting and Non-Degree
MFA Program							
Application to AUArts Processing Fee	*	Y	*	Y	N/A	N/A	Y
Tuition Fees (per credit)	Y	Y	Y	Y	N	Y	Y
Supplemental Material Fees (per credit)	Y	Y	Y	Y	N	Y	Y
Supplemental Network Access Fee (per term)	Y	Y	Y	Y	N	Y	Y
Student Services Fee (per term)	Y	Y	Y	Y	N	Y	Y
Universal Transit Pass (per term; full-time only)	Y	Y	Y	N	N/A	Y	Y
Wellness Centre Fee (per term)	Y	Y	Y	N	N/A	N/A	N/A
Student Association Fees							
Student Association Fee (per term)	Y	Y	Y	Y	N	Y	Y
Health and Dental Fee (full amount once per year; not prorated)	Y	Y	Y	Y	N	N/A	N/A
Y=Yes; N=No; N/A=Not Applicable							
* As applicable							
**Application Fee for Leave of Absence (GLOA)							

2022-2023 Undergraduate Tuition Fees

The following fees are charged to all undergraduate students and are refundable up to the deadline to Add/Drop courses each term.

	Canadian Citizen/Permanent Resident Tuition	International Tuition
Per Credit	\$182.94	\$609.86
Audit–Per Credit	\$182.94	\$609.86

2022-2023 Graduate Tuition Fees

The following fees are charged to all graduate students and are refundable up to the deadline to Add/Drop courses each term.

	Canadian Citizen/Permanent Resident Tuition	International Tuition
Per Year*	\$15,625.00	\$31,250.00

*Course audit fee for a graduate student, registered in an undergraduate course that is a requirement of their program, is included in the graduate program tuition fee.

2022-2023 Tuition Fees - Confirmation Deposits

The following fees are charged to new or returning students and are credited toward Tuition fees if a student attends in the admitted term. Students who defer admission retain their Confirmation Deposit to the new term of admission upon approval. Confirmation deposits are non-refundable fees.

Fee Description	Fee
Confirmation Deposit – New Certificate & Undergraduate Students	\$300.00
Confirmation Deposit – New Graduate Students	\$1,000.00

2022-2023 Undergraduate Program Fees

The following fees are assessed to all students registered in studio courses (refer to the Course Catalogue part of the Academic Calendar for courses that are identified as studio courses including Studio, 3D Studio, and Directed Studio courses). Program fees are refundable up to the deadline to Add/Drop courses each term if the related course is dropped.

	Fee Description	Fee
Per Studio Credit	Supplementary Fees – Studio Materials & Services (SUPC)	\$18.07

2022-2023 Graduate Program Fees

The following fees are assessed to all graduate students in studio courses. Program fees are refundable up to the deadline to Add/Drop courses each term if the related course is dropped.

	Fee Description	Fee
Per Studio Course	Supplementary Fees – Studio Materials & Services (SUMA)	\$122.50

2022-2023 Mandatory Non-Instructional Fees

The following fees are assessed to all students. Mandatory Non-instructional fees are refundable if a student fully withdraws from the University up to the deadline to Add/Drop courses each term. Otherwise these fees are non-refundable.

a) Undergraduate Mandatory Non-Instructional Fees

Fee Description	Fee
Network Access Fee (per term Fall and Winter only) (SNAC)	\$65.03
Student Services Fee (per term Fall and Winter only) (SSER)	\$125.00

b) Graduate Mandatory Non-Instructional Fees

Fee Description	Fee
Network Access Fee (per term Fall, Winter, and Spring/Summer) (SNAC)	\$65.03
Student Services Fee (per term Fall, Winter, and Spring/Summer) (SSER)	\$125.00

2022-2023 Non-regulated Fees – Services

The following fees are assessed to individuals based on requests for services. All fees for services are non-refundable.

Fee Description	Fee	Fee Code
Application Fee (Degree Programs)	\$110.00	APPF
Non-Degree Application Fee	\$110.00	APPT
Official Transcript Request	\$27.05	TRNS
RUSH Official Transcript Request (Additional Fee)	\$55.14	TRNS
Replacement or Additional Copies of Parchment	\$110.28	REPL

2022-2023 Non-regulated Fees – Equipment & Tools

The following fees are assessed based on program or course of study and materials access provided to the student. Equipment & Tools fees are non-refundable unless otherwise noted.

Fee Description	Fee	Fee Code
Fibre Papermaking Kit Deposit – Non-Refundable	\$29.76	SLKF
Fibre Papermaking Kit Deposit – Refundable	\$50.00	SLKF
Jewellery Kit Deposit – Non-Refundable	\$60.00	JEWK
Jewellery Kit Deposit – Refundable	\$107.00	JEWK
Media Arts Tool Kit Deposit – Non-Refundable	\$16.32	MATK
Media Arts Tool Kit Deposit – Refundable	\$44.70	MATK
Photography – Equipment Loan Program Deposit – Non-Refundable	\$37.25	FOTO
Photography – Equipment Loan Program Deposit – Refundable	\$225.00	FOTO
Print Media Silk Screen Rental Deposit – Non-Refundable	\$34.40	SILK
Print Media Screen Rental Deposit – Refundable	\$30.00	SILK

2022-2023 Non-regulated Fees – Consumable Studio Share Fees

The following fees are assessed to individual students at the time of course registration. Fees are refundable up to the Add/Drop deadline for the term. After the Add/Drop period, Consumable Studio Share fees are non-refundable.

Fee Description	Fee	Fee Code
Animation – Software Access (per course) ANIM 200, ANIM 300, ANIM 320	\$100.00	SOFA
Animation – Software Tutor (per course) ANIM 200, ANIM 300, ANIM 320	\$25.00	SFTU
Ceramics Casting – Studio Materials Share CRMC 216, CRMC 316	\$43.51	SCCE
Ceramics Clay Reclamation Share – 100 Level Courses CRMC 101	\$55.08	SCCE
Ceramics Glaze Chemicals Share CRMC 215, CRMC 216; CRMC 222, CRMC 315, CRMC 316, CRMC 320, CRMC 323, CRMC 410, CRMC 411, CRMC 444, CRMC 451, NASC 221	\$18.36	SCCE
Drawing Foundations – Art Model DRWF110, DRWF 120, DRWF 125	\$12.00	DRWF
Drawing – Art Model DRWG 204	\$35.00	DRWF
Fibre – Studio Materials Share – Silkscreen FBRE 101, FBRE 211, FBRE 311	\$32.47	SCFB
Fibre – Materials Share FBRE 102	\$16.00	SCFB
Fine Arts – Exhibition FINA 401	\$20.00	FINA
Glass Casting – Studio Materials Share – All Levels GLSS 101, GLSS 212, GLSS 312	\$70.04	SCGL
Glass Blowing – Studio Materials Share – 100 Level Courses GLSS 102	\$43.51	SCGL
Glass Blowing – Studio Materials Share – 200 Level Courses GLSS 210, GLSS 222	\$87.02	SCGL
Glass Blowing – Studio Materials Share – 300 Level Courses GLSS 310, GLSS 312, GLSS 313, GLSS 320, GLSS 390	\$129.47	SCGL
Glass Blowing – Studio Materials Share – 400 Level Courses GLSS 401, GLSS 410, GLSS 451	\$172.98	SCGL
Media Arts – Software Access – all 100, 200, 300, 400 Level Courses (per course) MADT 101, MADT 201, MADT 202, MADT 204, MADT 301, MADT303, MADT 304, MADT 307, MADT 310, MADT 311, MADT 315, MADT400, MADT 401, MADT 411, MADT 412, MADT 451	\$15.00	SOFA
Media Arts – Studio Materials Share MADT 204, MADT 304;	\$15.30	SCMD
Object Design and Fabrication – Materials and Software Access (per course) OBDF 110, ABDF 210, OBDF 310	\$15.00	OBDF
Photography – Chemical Darkroom User Fee PHTG 101	\$32.47	SCHP
Print Media – Studio Materials Share – 100 Level Courses PRNT 101, PRNT 104	\$14.07	SCPM
Print Media – Studio Materials Share – Lithography - Lithography Course Materials PRNT 211, PRNT 311, PRNT 411	\$50.33	SCPM
Print Media – Studio Materials Share – Etching Courses – Etching Course Materials PRNT 210, PRNT 310, PRNT 410	\$43.30	SCPM
Print Media – Studio Materials Share – Relief Courses – Relief Course Material PRNT 215	\$14.07	SCPM
Print Media – Studio Materials Share – Silkscreen Course Materials PRNT 212, PRNT 312, PRNT 412	\$32.47	SCPM
Print Media – 300 – 400 Level Directed Courses PRNT 304, PRNT 314, PRNT 390, PRNT 404, PRNT 406, PRNT 451, PRNT 490,	\$35.00	SCPM
Sculpture – Foundry Materials SCLP 210	\$59.50	SCLP
Visual Communication Design: Character Design – Software Access (per course) VSCH 416	\$100.00	SOFA
Visual Communications Design – Art Model VSCM 223	\$35.00	VSCM

Note: In addition to supplementary or consumable fees, students enrolled in Glass courses may be required to purchase batch glass for production.

Alberta University of the Arts - Academic Calendar: FEES 2022-2023

2022-2023 User Fees

The following fees are assessed to individuals based on outstanding fees or requests for services. Unless noted, these user fees are non-refundable.

Fee Description	Fee	Fee Code
Counselling – Missed appointment fee	\$25.00	MRSE
Exchange Program – Confirmation Fee: Paid at the time of acceptance	\$110.28	AMOB
Extension Fee – Non-Studio (Graduate Studies) Per Term	\$200.00	EFNS
Extension Fee – Studio (Graduate Studies) Per Term	\$3,125.00	EFST
Grade Appeal (Refundable if successful)	\$50.00	APPL
Leave of Absence Administration Fee (Graduate Studies) Per Term	\$159.18	LOAA
Leave of Absence Administration Fee (Undergraduate Studies) Per Term	\$94.35	LOAU
Letter of Permission (Per institution)	\$94.35	TRCR
Locker Rental – Non-refundable (graduate and undergraduate)	\$30.00	LOCK
Medalta Field Trip, Ceramics	\$51.75	MEDF
Prior Learning Assessment Application	\$82.71	PLAR
Replacement ID Card	\$25.00	IDCD

2022-2023 Third Party Mandatory Non-Instructional Fees

SAIT Wellness Centre – Per Term – Fall & Winter only	\$49.00	SAIT
Universal Transit Pass (UPass)–Full-time only, Fall, Winter, Spring & Spring/Summer	\$160.00	UPAS

The following fees are automatically assessed to individual students based on their membership in the Students' Association.

Students' Association Membership Fee – all students: This fee is collected by AUArts on behalf of, and remitted to, the Students' Association.

Students' Association Health and Dental Benefits Plan – all students with 3 or more credits (excluding those 70 years of age or older at the time of assessment): This fee is collected by AUArts on behalf, of and remitted to, the Students' Association.

- All students are automatically enrolled in the health and dental coverage.
 - A student may be eligible to opt-out of the benefits plan if they provide proof of adequate alternative coverage acceptable to the benefit provider, by the deadline as listed in the Academic Schedule (Dates & Deadlines).
 - Fee payment is required; the provider will refund the fees upon approval of the opt-out.
- See <https://www.auarts-sa.ca/health-dental-plan>

Fee Description	Fee	Fee Code
AUArts Students' Association Membership Fee – Each term, Fall and Winter	\$152.12	SAF
AUArts Students' Association Membership Fee – Spring (if registered in Spring term)	\$69.96	SAF
AUArts Students' Association Health and Dental Benefits Plan – September 1 – August 31, or January 1 - August 31; See https://www.auarts-sa.ca/health-dental-plan	\$340.00	HLTH

TUITION & FEES 2022-2023: ARTSTREAM CERTIFICATE PROGRAM

		Fall 2022		Winter 2023	
		2 Credit Courses (1 is studio)		3 Credit Courses (2 are studio)	
		2 Non-Credit Courses		2 Non-Credit Courses	
		Cdn/Perm Res	International	Cdn/Perm Res	International
Credit Tuition	TUST	\$1,097.64	\$3,659.16	\$1,646.42	\$5,488.77
Non-credit Tuition	TUAS	\$1,717.35	\$4,564.00	\$1,717.35	\$4,564.00
Supplementary Studio Total	SUPC	\$54.21	\$54.21	\$108.42	\$108.42
Artstream Supplement Fee Total	ASSC	\$100.00	\$100.00	\$100.00	\$100.00
Locker Fee	LOCK	\$30.00	\$30.00	\$0.00	\$0.00
Student Assoc. Membership Fee	SAF	\$152.12	\$152.12	\$152.12	\$152.12
SA Health + Dental	HLTH	\$340.00	\$340.00	\$0.00	\$0.00
SAIT Wellness Centre	SAIT	\$49.00	\$49.00	\$49.00	\$49.00
Student Network Access	SNAC	\$65.03	\$65.03	\$65.03	\$65.03
Student Services Fee	SSER	\$125.00	\$125.00	\$125.00	\$125.00
Calgary Transit Upass	UPAS	\$160.00	\$160.00	\$160.00	\$160.00
Total:		\$3,890.35	\$9,298.52	\$4,123.34	\$10,812.34

ASSESSMENT AND PAYMENT OF FEES

Total student fees are a combination of tuition fees, mandatory non-instructional fees, user fees, non-regulated fees and AUArts' Students Association fees. Fees are assessed on the basis of course registration, status, term of study, service requests and membership as per the fee description. Tuition fees will cover a portion of expendable supplies necessary to support general studio operation and use. The balance may be charged to students as supplementary fees on a cost recovery basis.

All tuition fees, mandatory non-instructional fees, user fees, non-regulated fees and Student Association fees are due and payable by the fee payment deadline as published in the Academic Schedule (Dates & Deadlines). Students should allow for (bank/credit card) processing time to ensure fees are received by AUArts before the fees payment deadline.

Students who have not paid all tuition and fees by the fee payment deadline may have their registration in the current term revoked and will not be eligible for refund of fees paid to date. Future term registration will be cancelled.

Students with outstanding accounts due to AUArts or to reciprocal institutions will be subject to:

- Withholding of marks, transcripts and/or credentials;
- Withholding of privileges, including access to AUArts email, Mosaic, and other student systems, building access and other AUArts services;
- Ineligibility to register in subsequent academic terms or years;
- Any other collection efforts that are deemed appropriate by the University.

Methods of Payment

Information about methods of payment are available online at <https://www.auarts.ca/>

Inquiries

Alberta University of the Arts
1407 - 14 Avenue NW
Calgary, AB, Canada T2N 4R3
PayFees@AUArts.ca

Estimated Materials Cost by Program

The following figures reflect approximate costs of books, supplies and materials for the undergraduate majors at the Alberta University of the Arts. Due to the individual nature of art education, costs may vary substantially from student to student.

Major/Area of Study	100-level	200-level	300-level	400-level
First Year Studies	\$3,400.00			
BFA General Studies		\$3,400.00	\$3,400.00	\$3,400.00
Ceramics		\$3,400.00	\$3,400.00	\$3,970.00
Drawing		\$3,400.00	\$3,940.00	\$4,430.00
Fibre		\$3,430.00	\$3,400.00	\$3,940.00
Glass		\$3,350.00	\$4,020.00	\$4,280.00
Jewellery and Metals		\$4,210.00	\$6,270.00	\$5,960.00
Media Arts		\$1,700.00	\$1,700.00	\$1,700.00
Painting		\$4,460.00	\$4,020.00	\$4,460.00
Photography		\$5,260.00	\$1,890.00	\$1,960.00
Print Media		\$1,990.00	\$2,190.00	\$2,370.00
Sculpture		\$3,280.00	\$3,760.00	\$3,920.00
Visual Communications Design		\$3,410.00	\$2,870.00	\$3,400.00

NOTE: All studio courses carry a per-credit supplementary fee that will be assessed at the time of registration. Students will be charged per credit in all studio courses as defined in the Undergraduate Program Fees – Per Studio Credit part of this Calendar. Supplementary fees have been incorporated into the above estimates.

NOTE: Computer costs including software, internet costs, printers, paper, ink etc. are not reflected in the Program Material Costs listed above. Students who are applying for student loans, should enter the full amount of their computer and related costs although student loans may not cover the full cost of computer and related expenses.

FEE REFUNDS

Course Changes – During Add/Drop Period

If a student drops/deregisters from a course in their schedule before the Add/Drop Deadline as defined in the Academic Schedule (Dates & Deadlines), tuition and any refundable fees will be reversed. If the course change results in a registration status change (i.e. from full-time to part-time), non-instructional fees will be reassessed accordingly.

Withdrawal from Courses – After Add/Drop Period

Students who withdraw (W) from courses, **after** the Add/Drop Deadline up to the last day to Withdraw as defined in the Academic Schedule (Dates & Deadlines), will not receive any reduction in tuition and fees for the term. Students who withdraw with cause (WC) from courses will not receive any reduction in tuition and fees for the term. Students whose withdrawal is required (WR), as a consequence of the student conduct procedure, will not receive any reduction in tuition and fees for the term.

Withdrawal from the University

A student who officially withdraws from AUArts may be eligible for a refund of tuition and other fees based on the following schedule. These dates are identified in the Academic Schedule (Dates & Deadlines) for each term.

Term of Registration	University Withdrawal Period	Refund %
Fall or Winter or Spring/Summer	Up to Add/Drop Deadline for Term	100%
	After Add/Drop Deadline to Day 20 of Instruction in the term as defined in the Academic Schedule	50%
	After Day 20 of Instruction	0%
Spring Term	Up to Add/Drop Deadline for Term	100%
	After Add/Drop Deadline to day 4 of instruction in the term, as defined in the Academic Schedule	50%
	After day 4 of instruction in the term	0%

The official date of withdrawal, for the purposes of assessing a refund, will be the date a completed Withdrawal Form is received by the Registrar's Office, not the date the student stopped attending classes.

STUDENT FEES GLOSSARY 2022-23

Confirmation Deposit is credited toward tuition fees if a new or returning student registers for the admitted term. Students who are approved to defer admission to another term retain their confirmation deposit. The confirmation deposit is a non-refundable fee.

Mandatory Non-Instructional Fees are for specific goods or services that enhance the student experience and are required to complete an approved program of study and are not tuition fees or student organization membership fees. This includes fees for Network Access and Student Services. These fees are refundable up to the term Add/Drop deadline. After the Add/Drop deadline has passed, the fees are non-refundable.

Network Access Fee is a mandatory non-instructional fee which subsidizes network access, Campus Wi-Fi, eduroam (world-wide roaming access service), AUArts email, general access computer labs and licensed software, Help Desk technical support, printing and copying machines, technical support in the IOLAB and Photo Print Lab for wide format printing machines, inkjet, vinyl cut and decal printing. A non-refundable print/copy credit of \$17.50 is applied to student ID Card account for each term the fee is assessed. Once the print/copy credit is spent, students may purchase more credits through the Help Desk. This fee is non-refundable after the Add/Drop deadline. These fees are refundable up to the term Add/Drop deadline. After the Add/Drop deadline has passed, the fees are non-refundable.

Non-regulated Fees are for services that facilitate instruction where the material or equipment is retained or leased by the student, or for field trips. This includes Consumable Studio Share Fees, Equipment and Tool Fees and Service Fees. Unless otherwise indicated, these fees are non-refundable.

Non-regulated Fees (Consumable Studio Share Fees) are assessed to a student based on course registration. The fee subsidizes materials which are available to students working in a studio environment in Ceramics, Fibre, Glass, Media Arts and Print Media. The fee is also applied for a Ceramics field trip when the activity is scheduled biannually. These fees are refundable up to the term Add/Drop deadline. After the Add/Drop deadline has passed, the fees are non-refundable.

Non-regulated Fees (Equipment & Tools) are for specified kits, tools, equipment available to students based on their program and/or course registration. These fees are refundable up to the term Add/Drop deadline. After the Add/Drop deadline has passed the fees are non-refundable except for the refundable deposit portion which is credited at the end of the term if the loan agreement terms are completed satisfactorily.

Non-regulated Fees (Services) are for specified services that students may access on an as-needed basis.

Program Fees (see supplementary fees) are a subcategory of tuition fees for materials and services that facilitate instruction in courses that are part of an approved program of study. These resources are not directly related to the delivery of instruction in a course or program but are considered required elements of a course or program. These fees are refundable up to the term Add/Drop deadline. After the Add/Drop deadline has passed, the fees are non-refundable.

SAIT Wellness Centre Fee provides access to the Wellness Centre, Aquatic Centre, general recreation programs and Intramural Sports Teams. This fee is refundable up to the term Add/Drop deadline. After the Add/Drop deadline has passed, the fees are non-refundable.

Student Services Fee is a mandatory non-instructional fee which is assessed by term and provides access to student orientation, academic and financial advising, counselling and indigenous services, graduation application processing and convocation activities.

Student Association Membership Fees are levied by the AUArts Students' Association on its members for the maintenance of the association. Student associations are granted authority to charge such fees through section 95(2)(e-f) of the Post-Secondary Learning Act. Membership fees are assessed for the fall, winter, and spring terms.

Student Association Health and Dental Benefits Plan is provided to students registered in the fall and winter terms. Students are automatically enrolled in the plan and are required to pay the associated fees.

Supplementary Fees (materials and services) are program fees charged per studio course credit and subsidize resources that facilitate studio course instruction such as Educational Art Technician support, access to studio equipment and facilities, and other related services.

Third Party Mandatory Non-Instructional Fees are for access to specified services determined by a third party and all fee revenues flow through the institution to the third party.

(Includes fees for AUArts Student Association Membership SAIT Wellness Centre, and Universal Transit Pass (UPASS).)

Tuition Fees are fees for instruction for courses that are part of an approved program of study. These fees are refundable up to the deadline to Add/Drop courses each term.

Universal Transit Pass (UPASS) Fee provides registered full-time students with unlimited access to Calgary Transit for Fall, Winter, and Spring terms.

User Fees are fees for goods, services, or activities that individuals may request on an as-needed basis. Students are not required to pay these fees in order to enroll in or complete their program of study.