

## Alberta College of Art + Design (ACAD)



Minutes of the regular meeting of the Board of Governors (the Board),  
Wednesday, APRIL 16, 2014, at 4:00 pm in the ACAD Boardroom, 1407  
– 14<sup>th</sup> Avenue NW, Calgary, AB with the following persons present:

CHAIR: James Peacock, QC

VICE-CHAIR: Margaret-Jean Mannix

BOARD MEMBERS: Dr. Daniel Doz  
James Stanford  
M. Carol Ryder  
Margaret-Jean Mannix (arrived at 4:27pm)  
Natasha Pashak  
Teresa Tam  
Ian FitzGerald  
Gregory Forrest (arrived at 4:24pm)  
Dan Barnfield  
Sheila O'Brien  
Cynthia Moore (departed at 5:00pm)

REGRETS: Susan Thomas

RESOURCES: Cicilia Selinger (Recording Secretary)

### INSTALLATION OF THE PRESIDENT'S SHAWL WINNING SUBMISSION

Ms. Dayna Ellen's winning submission for the President's Graduation Shawl was installed and received by the board. Dayna explained her work and passion for Alberta landscapes and indicated that the hands on the shawl were related to the reality that every artist is a 'maker' and uses their hands to create.

### THE BOARD OF GOVERNOR'S AWARD'S RECIPIENTS PRESENTATION

The Board of Governor's Awards Recipients were presented to the board along with a slide show highlighting their work.. Many of the winners were present to receive the acknowledgement of the board. Each of their works was well received by the board. Dan Barnfield also explained how the winners were selected and indicated that they will also be receiving a cheque at convocation and will be publicly recognized at that time.

The Board meeting was called to order at 4:15pm, with a quorum present and with James Peacock as chair.

At the beginning of the meeting a moment of silence was observed in memory of ACAD student Zackariah Rathwell and the four students tragically lost and condolences were expressed for their families and friends.

1. **APPROVAL OF AGENDA**

MOVED by Ms. Cynthia Moore and SECONDED by Ms. Teresa Tam that the agenda be approved as presented.

CARRIED  
MOTION:1643

2. **APPROVAL OF MINUTES**

MOVED by Ms. Sheila O'Brien and SECONDED by Ms. M. Carol Ryder that the minutes of the March 19, 2014 Board meeting be approved as amended.

CARRIED  
MOTION:1644

3. **CONSENT AGENDA**

MOVED by Ms. Natasha Pashak and SECONDED by Ms. Teresa Tam that the Board of Governors adopt the consent agenda.

CARRIED  
MOTION:1645

The faculty climate survey results were addressed, and a question was asked about how this information is used to inform decision making. This was discussed by the board including how the results have ebbed and flowed since the board has received this document. It was also noted that when there are significant happenings there is greater participation in the survey. The Faculty Association President also provided comments in response to the questions asked. Further questions were raised regarding the survey and further discussion ensued.

A change was noted in the Cabinet report, which states that the MFA in Craft Media has been approved for implementation in 2014, this was corrected to 2015.

4. **BUSINESS ARISING**

It was raised as noted in the March 19, 2014 minutes that a number of AUPE Staff members have not had their evaluation in over ten years. The question was raised as to how many AUPE Staff members were in this category. This question has been directed to administration and it remains unanswered at this time. It was requested that this information be addressed and be made available to the board as soon as it is available prior to the next meeting.

4.1 **Student Petition Update**

The board and administration have responded and the student representative will take this report back to ACADSA.

#### 4.2 Terms of Reference for First Year Student Scholarship/Award

The report was reviewed and the President reported on the First Year Student Scholarship/Award. This is the first year and we will be dispersing this award based on GPA.

The President requested that the board approve how this is being dispersed. This is the proposal that would then set the terms upon which this scholarship will be awarded.

MOVED by Mr. Jim Stanford and SECONDED by Ms. Margaret-Jean Mannix that the board approves the First Year Student Scholarship/Award as presented.

CARRIED  
MOTION:1646

The question was asked about why the GPA was used instead of other criteria. It was noted that the GPA criteria was determined based on a complete analysis of the scholarships currently offered and the GPA came to the forefront as a need as other criteria are well represented across provided scholarship/awards. This criterion also encourages the best and brightest to apply to ACAD.

It was also asked how the GPA was determined. It was reported that every student's GPA is calculated prior to their enrolment.

#### 4.3 Board Honoraria Guidelines

The President reported on the guidelines now placed in the updated knowledge of business template. The information provided was developed in 2012 and has been repackaged into this format.

The Board Chair reported that previously this information has not been presented to the board. The President reported that the information came out of Finance after reviewing the wide range of offerings other post-secondary institutions across Alberta provide. This reflects how the student amount is calculated for payment.

There was a comment that the Board may have benefited from a more thorough discussion prior to making a decision about the consequences of allocating the Board honouraria, specifically with regard to: Board recruitment, a show of respect towards the government's provision to provide an honorarium, the incentive for Board members to make larger donations to ACAD and the benefit of reporting donations as opposed to reallocating funds.

The President will follow up with Finance to see how these numbers were developed. The Board Chair noted that there should be some reconciliation between these amounts and the line item that is in the budget for the honorarium.

This issue is revisited annually and any board member is welcome to bring it as an agenda item if deemed necessary.

## 5. ACTION ITEMS

### 5.1 Board of Governor's Alumni Award Recipient

The process was for nomination and selection was reviewed. The members Selection Committee were two board members, Gregory Forrest and Cynthia Moore, two faculty members, Katrina Chaytor and Gary Olson and one student, Morgan Riotte. This same committee also selected the recipients of the other alumni awards that were revealed to the board AND MENTIONED LATER IN THESE MINUTES..

MOVED Ms. Cynthia Moore and SECONDED by Mr. Gregory Forrest that the Board of Governors approve the recommendation of the Board of Governors Alumni Award of Excellence Selection Committee and award the 2014 Board of Governor's Alumni Award of Excellence to Jeff de Boer.

CARRIED  
MOTION:1647

There was a comment that ACAD should consider a wall of honor to recognize past and future recipients of its awards.

It was also suggested that, as ACAD is an art and design college, having an award designed and crafted within ACAD to be given to recipients at convocation would be a meaningful gesture on a number of levels.

The Alumni Recognition Awards nomination form was posted on the ACAD website and shared via e-newsletter to the alumni email list this year. Nineteen applications were received for the Board of Governors Alumni Award of Excellence, Alumni Honour Awards, Alumni Horizon Awards, Alumni Legacy Awards, and the Enbridge Alumni Professional Development Award. The additional awards were launched this year when faculty and alumni last year noted the value of having a number of alumni awards. These awards provide significant opportunities to engage and promote our alumni.

The award winners will be recognized at the May 12, 2014 VIP Grad Show Preview Event. The winners' names will be posted on the website, and publicized in the Catalyst.

Under the Enbridge sponsorship of the ACAD President's Emerging Artist + Designer Program, Enbridge sponsored the Enbridge Show Off! Entrance Award for high school students, which were awarded on April 12, 2014 during the Show Off! Exhibition opening reception. Under the sponsorship agreement, the College also partnered with Enbridge to create the Enbridge Alumni Professional Development Award. The Alumni Awards Committee has forwarded the names of the top three nominees chosen from all of nominations to Enbridge for them to choose the winning application. The winner will be announced before the end of June and Enbridge will host a reception to acknowledge the winner.

A question was asked about an alumni association and the board requested that at sometime in the not too distant future management come to the board to discuss the idea of an alumni association in more depth.

## **5.2 Re-designation of Special Purpose Endowment**

After a complete review of all endowment records this endowment was brought forward to Suncor, the defacto donor, that requested a change from an endowment to another assistance program. Suncor has given their permission to proceed and we are bringing it forward to the board as the next step in the process.

The follow up will take place through the development committee.

The question was raised if Suncor would be providing assistance with legal advice. It will be raised with them.

MOVED by Ms. Sheila O'Brien and SECONDED by Ms. Margaret-Jean Mannix that the Board of Governors approves the proposal to re-designate the Petro-Canada Fine Arts Scholarship endowment to deferred project funding, as approved by the now defacto donor, Suncor Energy, subject to legal review and, if required under the relevant legislation, approval by the Court of Queen's Bench.

CARRIED  
MOTION:1648

## **6. CHAIR'S REPORT**

Applications for board membership were reported on and discussed. We are awaiting the government's correspondence regarding the applicants.

The board chair will be attending a meeting on April 30<sup>th</sup> with the acting Premier and Minister to which all board chairs and institution Presidents have been invited. The board chair plans to raise this matter with the Minister.

## **7. BOARD COMMITTEE REPORTS (REORGANIZE THIS TO REFLECT THE AGENDA ORDER).**

### **7.1 Finance + Audit Committee**

A meeting has not taken place since the last board meeting, however, Mr. Stanford did meet with the three people who are involved with the ACAD audit and he reviewed their views and observations, feedback and considerations. Mr. Stanford did pass on his observations to the Board Chair. There is now a better definition of what we are trying to accomplish.

The next meeting of the Finance + Audit Committee is scheduled for April 22, 2014 and included in the agenda package for that meeting is an updated Audit Implementation Plan.

## **7.2 Development Committee**

Nothing further to report at this time following the Special Events Committee report.

## **7.3 Governance/HR Committee**

Nothing more to report at this time beyond the board chair's report.

## **7.4 Government Relations Committee**

The Sustainability Plan and government ask was discussed and will be part of the budget and will come to the board following the next Finance and Audit Committee meeting. The next meeting of the committee will be held on April 29, 2014.

## **7.5 Special Events Committee**

A meeting has not taken place since the last board meeting. Ms. M. Carol Ryder reported that the next ACAD Art Square's event is May 12<sup>th</sup> as a VIP Grad Show Preview event. Also, the committee is already looking at events for the fall.

## **8. ACAD STUDENT ASSOCIATION REPORT**

It was reported that the new President elect, Michelle Holden, will be joining the board once she has received her letter from the Minister. It was also reported that a vigil was held today for Zackariah Rathwell and it was meaningful to all the students. Thank you to the administration for providing this on such short notice.

## **9. ACAD FACULTY ASSOCIATION REPORT**

Ian FitzGerald reported that the first series of the symposia were held last week to mixed reviews but with solid agreement by the faculty that it was very good that this has been done as a building block for next year. The administration noted that this first series was more internal and future symposia would be open to a wider audience.

Members of the administration, faculty, students and board members were present at all three symposia and the proportions changed throughout with 30 – 40 guests at each. The discussion was wide ranging at each session.

The Faculty Representative plans to speak with the President of the Faculty Association about the climate survey and will report back to the board.

## **10. STAFF BOARD REPORT**

Dan Barnfield reported that he was pleased to host the adjudication for the Board of Governor's Awards. He also attended the Enbridge Show Off! exhibition in the IKG Gallery. He commented that it was interesting and informative to see the level of talent and to discuss the student's work with them.

## 11. PRESIDENT'S REPORT

The President reported that the MFA in Craft Media has been achieved. The President recognized everyone at ACAD in achieving this milestone.

MOVED by Ms. Margaret-Jean Mannix and SECONDED by Ms. M. Carol Ryder to congratulate the administration, faculty and staff on the MFA in Craft Media having been achieved.

CARRIED  
MOTION:1649

Regarding this afternoon's vigil held for ACAD first year student Zackariah Rathwell who was lost in the tragic events that took place this week, the President reported that ACAD received notes of condolences and support from many institutions across Canada.

He decided to postpone the Student Awards Ceremony that was going to take place tonight. It will be rescheduled and we contacted all the donors who all expected such.

He reported that from when ACAD learned that one of our students was among the victims yesterday late afternoon, around 4:15pm, to putting together the vigil for 1pm today, our team of students, faculty, staff and administrators performed exceptionally well and he was so very proud of how it all came together at what is one of the most challenging times of the year.. He offered, in alphabetical order, a deep heartfelt thank you to:

- Dan Barnfield
- Jason Bauche
- Brienne Biblow
- Richard Brown
- Marianne Elder
- Tyler Los-Jones
- Alex Middleton
- Kyle Nyland
- Michael O'Neil
- Lindsay Paul
- Katie Potapoff
- Morgan Riotte
- Jennifer Salahub
- Marc Scholes
- Julia Sutherland
- Teresa Tam

- Dianne Taylor-Gearing
- Lori Van Rooijen
- Sarah Van Slooten
- Dale Vandenberg
- Corlia Zaayman
- Calgary Police Services and their trauma unit and especially *Hawk* the trauma dog

## 12. IN CAMERA

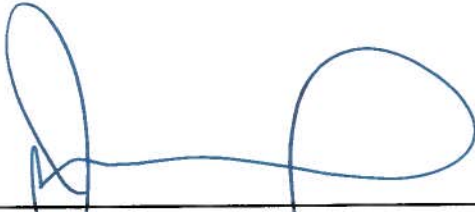
The Board went *in camera* at 5:35pm until 6:24pm.

## 13. NEXT MEETING: WEDNESDAY, MAY 21, 2014

## 14. ADJOURNMENT


MOVED by Mr. Dan Barnfield and SECONDED by Ms. Margaret-Jean Mannix that the meeting be adjourned at 6:25pm.

CARRIED  
MOTION:1650



---

James Peacock, QC  
Chair, ACAD Board of Governors



---

Dr. Daniel Doz  
President + CEO, ACAD