

Alberta College of Art + Design (ACAD)



Minutes of the regular meeting of the Board of Governors (the Board),
Wednesday, **November 28, 2012**, at 4:00 p.m. in the ACAD Boardroom,
1407 – 14th Avenue NW, Calgary, with the following persons present:

CHAIR: James Peacock, QC

VICE CHAIR: Margaret-Jean Mannix

BOARD MEMBERS: Dr. Daniel Doz
Joseph Leung
Susan Thomas
Dwayne Prazak
Ben Fullalove
Morgan Riotte

REGRETS: Sheila O'Brien

Resources: Cynthia P. Moore
Roxanne McCaig
Julie Snyder (Recording Secretary)

The Board meeting was called to order at 4:04 pm, quorum present and with James Peacock, QC as chair.

1. APPROVAL OF AGENDA

MOVED by Mr. Joseph Leung and SECONDED by Mr. Dwayne Prazak that the agenda be approved as presented.

CARRIED UNANIMOUSLY
MOTION: 1572

2. APPROVAL OF MINUTES

MOVED by Ms. Margaret-Jean Mannix and SECONDED by Mr. Joseph Leung that the minutes of the October 24, 2012 meeting of the Board of Governors be approved.

CARRIED UNANIMOUSLY
MOTION: 1573

3. CONSENT AGENDA

MOVED by Ms. Susan Thomas and SECONDED by Ms. Margaret-Jean Mannix that the Board of Governors adopt the consent agenda as presented.

CARRIED UNANIMOUSLY
MOTION: 1574

4. ACTION ITEMS

4.1 Student Tuition & Instructional Fees

MOVED by Mr. Margaret-Jean Mannix and SECONDED by Mr. Joseph Leung that the Board approve an increase in base tuition and supplementary studio credit fees for the 2013-2014 academic year of 2.15%.

CARRIED UNANIMOUSLY
MOTION: 1575

4.2 Board of Governors Committee Restructuring

MOVED by Ms. Margaret-Jean Mannix and SECONDED by Ms. Susan Thomas that the Board of Governors approve the amalgamation of the Governance and Human Resources Committees into one Committee - The Governance and Human Resources Committee as recommended by the two separate committees; to adopt the terms of reference for this committee as presented and to rescind Policy 6 – Governance Committee Terms of Reference and Policy 7 – Human Resources Committee Terms of Reference.

CARRIED UNANIMOUSLY
MOTION: 1576

4.3 Board of Governors Development, Government Relations and Event Committees' Terms of Reference

MOVED by Ms. Margaret-Jean Mannix and SECONDED by Mr. Dwayne Prazak that the Board of Governors approve the new terms of reference of the Development Committee, as presented.

CARRIED
MOTION: 1577

MOVED by Ms. Susan Thomas and SECONDED by Mr. Joseph Leung that the Board of Governors approve the terms of reference for the Government Relations Committee as presented.

CARRIED
MOTION: 1578

MOVED by Ms. Morgan Riotte and SECONDED by Mr. Joseph Leung that the Board of Governors approve the terms of reference for the Event Committee as presented.

CARRIED
MOTION: 1579

4.4 Finance + Audit Committee Terms of Reference

MOVED by Mr. Joseph Leung and SECONDED by Mr. Susan Thomas that the Board of Governors approve the revised Finance + Audit Committee Terms of Reference as presented.

CARRIED UNANIMOUSLY
MOTION: 1580

4.5 Academic Restructure Plan

MOVED by Ms. Margaret-Jean Mannix and SECONDED by Ms. Susan Thomas that the Board designates the following Academic Administration positions as academic staff members at the Alberta College of Art and Design:

- Vice-President, Research + Academic Affairs
- Associate Vice-President, Academics
- Director, Research + Graduate Studies
- Chair, School of Craft + Emerging Media
- Chair, School of Visual Arts
- Chair, School of Communication Design
- Chair, School of Critical + Creative Studies

CARRIED UNANIMOUSLY
MOTION: 1581

5. CHAIR'S REPORT

All Board members are asked to let the Board Chair know at their earliest convenience which Board committees they are willing to sit on. He will then distribute the list electronically for an email based vote.

There will be two Board of Governors' positions vacant as of the end of 2012. We are anticipating hearing back from the Ministry of Enterprise and Advanced Education regarding three Board member reappointments (Roxanne McCaig, Cynthia P. Moore and Sue Anne Valentine) by the end of 2012.

It was suggested that we consider increasing the membership of the Board of Governors by four members and that we also recruit throughout the province as opposed to the Calgary area. Further recommendation was to sage this increase over the next few years in order to manage the number of Board vacancies in a given year.

MOVED by Ms. Susan Thomas and SECONDED by Mr. Ben Fullalove that the Board of Governors request an increase of membership to the Board of Governors by four members.

CARRIED UNANIMOUSLY

MOTION: 1582

6. **PRESIDENT'S REPORT**

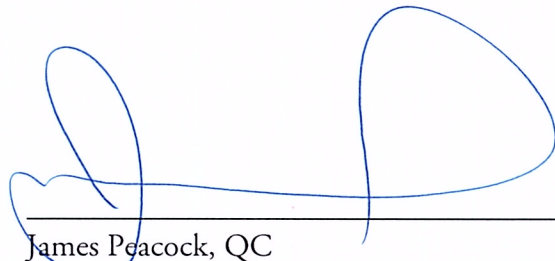
- Congratulations to the Faculty Show taking place right now in the Illingworth Kerr Gallery.
- By all account the recent Show + Sale new format was a great success.
- Currently revisiting the Student Experience portfolio and how it can better serve the institution in the new academic structure.

7. **ADJOURNMENT**

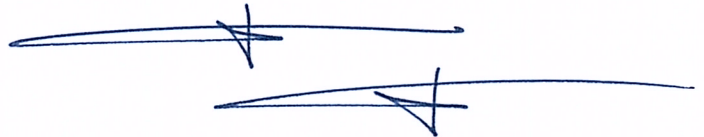
MOVED by Mr. Joseph Leung and SECONDED by Mr. Dwayne Prazak that the meeting be adjourned at 5:10 pm.

CARRIED UNANIMOUSLY

MOTION: 1583



James Peacock, QC
Chair, ACAD Board of Governors



Daniel Doz
President + CEO, ACAD