

When directed by the Chair, and in exceptional and urgent circumstances when it is not feasible for the Board of Governors to meet in person or by telephone, decisions may be taken by electronic exchange (Board Bylaw 8.9 Resolution in Writing instead of a Meeting), provided that:

- The motion to be voted on is clearly stated to the Governors;
- A second is not necessary for the motion to be considered;
- The date by which Governors are required to respond is clearly stated;
- The motion will expire in the time set in the message; however, the Chair or the University Secretary may extend the deadline once by up to a maximum of seven days;
- The motion shall be deemed to have been adopted by the Board of Governors only if, by the date specified, the Secretary has received responses from two-thirds (2/3) of the Governors of whom a majority support the resolution;
- At the end of the voting period, the Secretary shall advise Governors of the outcome of the vote; and
- If the motion does not receive the required votes by the deadline (as extended, if applicable), it does not pass.

For reporting purposes, the results of the E-vote shall be recorded in the minutes of the Board or Board Standing Committee at its next meeting.