PROCEDURE: 600.01.02

SECTION: Engagement	
TOPIC: Alumni Recognition Awards	
EFFECTIVE DATE: September 15, 2015	**REPLACES:** Board of Governors' Alumni Award of Excellence
LATEST APPROVAL DATE: September 15, 2015 October 11, 2016	
NEXT REVIEW: October 2019	**OWNER:** Executive Director, Engagement
APPROVING AUTHORITY: Original signed by President + CEO	

PURPOSE:

Alumni engagement and recognition is a priority for the Alberta College of Art and Design (ACAD); through the appropriate celebration of ACAD alumni, the College celebrates our joint success. Alumni may act as ambassadors of the College in the community and around the world, either through official recognition through awards, or unofficially through sharing their stories, experiences and successes.

DEFINITIONS:

Alumni shall include individuals who have achieved a minimum of 30 credits while in attendance at Alberta College of Art and Design (or as it was previously known, Alberta College of Art) OR have had a for-credit certificate, degree or diploma conferred to them by the Alberta College of Art and Design (or as it was previously known, Alberta College of Art).

Alumni Recognition Awards shall mean any alumni award developed and presented by the Alberta College of Art and Design in accordance with the nomination and selection processes identified herein.

Board of Governors' Alumni Award of Excellence shall mean the award selected annually by the ACAD Board of Governors from the nominations received for the Alumni Recognition Awards in accordance with the nomination and selection processes identified herein.

Selection Committee refers to the Alumni Awards Selection Committee, as outlined within the procedure.

PROCEDURE:

This procedure outlines the definition, intent and scope of the engagement and recognition of celebrated alumni through the awarding of the Board of Governors' Alumni Award of Excellence and the ACAD Alumni Recognition awards.

Nomination Procedure:

- The Engagement Department will distribute a call for nominations to faculty, staff, alumni and the external community, via social media and other communication methods to share the nomination opportunity widely.
- Nominations will be accepted online through SlideRoom (or another application tool, as may be in use by the College and enabled for the Alumni Recognition Awards purposes by the Engagement Department).
- If insufficient nominations are received, the Alumni Awards Selection Committee reserves the right to bring forward eligible nominees who were not award recipients from previous (two) years for consideration.
- The Alumni Awards Selection Committee will review and select the recipients of the Alumni Recognition Awards.
- The selection committee will shortlist nominations for the Board of Governors' Award of Excellence, presenting at least one and no more than three nominees with supporting documents to the Board of Governors for award consideration and approval.
- The nomination and selection process will commence in October to ensure appropriate time for the awards to be selected and recognized each year at an Alumni Awards Event and the College's convocation ceremony.

ACAD Alumni Awards Selection Committee Structure
(note: activation of the selection committee will be completed by the Engagement Department)

- 1 member of the Board of Governors, to serve as Chair
- 2 faculty members, as appointed by the President and CEO of ACAD
- 1 student (an Executive Council member of ACADSA is recommended)
- 1 former ACAD Alumni award recipient
- 1 ex-officio member of the Engagement Department, who serves as the recording secretary and administrative coordinator for the committee
- 1 community member at large, if needed (recommended by the Engagement Department)

Alumni Recognition Awards

- ACAD Alumni Horizon Award: Up to 4 awarded annually, this award recognizes the outstanding professional achievements of Alumni early in their career (within 10 years of graduation). In addition to excellence in their art or design practice and/or field of endeavor, this can also include community contributions with significant impact.

-
- ACAD Alumni Legacy Award: Up to 4 awarded annually, this award recognizes accomplished Alumni who have demonstrated excellence in their practice, community involvement, or have made an uncommon gift of time, self and energy to ACAD, typically over their lifetime.

Nomination submission requirements (in addition to aforementioned award criteria):

- Nominees must qualify as alumni, as defined by this procedure.

Nominations must include:

- 500 word synopsis of the nominee's achievements relevant to the criteria
- 5-7 images of the nominee's art or design work
- A current curriculum vitae
- Biography
- Artist/Designer Statement
- A letter in support of the nomination

ACAD Board of Governors' Alumni Award of Excellence

- ACAD Board of Governors' Alumni Award of Excellence: 1 awarded annually, this award is the highest honour, recognizing an accomplished Alumna/us who has demonstrated excellence in their practice, community involvement, or has made an uncommon gift of time, self and energy to ACAD, typically over their lifetime.
- Additional Notes:
- The Alumni Awards Selection Committee will review nominations and forward a short list of at least one, up to a maximum of three, nominees to the Board of Governors, along with supporting documents for their consideration.
- The Board of Governors will determine the recipient of the award at their first Board meeting of the New Year.

Timeline for all Alumni Recognition Awards:

- October: Call delivered to faculty, staff and alumni in addition to external community.
- December: Deadline for completed nominations (may be extended if required).
- End of December: Engagement Department to review nominations, ensuring that submissions are complete while securing release permission from Alumni to use their information and images in the public promotion of the awards. The Engagement Department will work with the nominators/nominees to finalize any incomplete nomination packages.
- End of January: The Alumni Awards Selection Committee will meet to review all completed Alumni Recognition Awards nomination packages (from the previous two years as well, if determined necessary), approve recipients and determine a shortlist of one to three candidates to put forward to the Board of Governors for final adjudication of the Board of Governors' Alumni Award of Excellence.
- First Board Meeting of the New Year: The short-list of nominees for the Board of Governors' Alumni Award of Excellence will be provided to the Board of Governors for their review and approval of the recipient(s).
- February: The Engagement Department will contact the Board of Governors' Alumni Award of Excellence recipient(s) and the recipients of the ACAD Alumni Recognition

Awards selected by the Alumni Awards Selection committee to notify them of final results.

Awards Presentation:

The Board of Governors' Alumni Award of Excellence and the ACAD Alumni Recognition Awards will be formally presented at an annual Alumni Awards Event held in the spring, with the date to be determined based on the academic and exhibition calendar of events. The Board of Governors' Alumni Award of Excellence will also be presented at the annual ACAD convocation ceremony. The recipient of this award will be invited to attend the ceremony.

REFERENCE:

NOTE: The Board of Governors' Alumni Award of Excellence was previously titled Board of Governors Award of Excellence

The Board of Governors' Award of Excellence has been awarded to:

1986	Illingworth Kerr (deceased)
1987	Stan Perrott (deceased)
1989	Henry G. Glyde, RCA (deceased)
1991	Katie Ohe
1992	Dale Simmons (deceased)
1993	Jeffrey Spalding
1994	Les Graff
1995	Dr. John Snow, RCA, ASA
1996	Harry Kiyooka
1997	Nancy Tousley
1999	Charles Lewton-Brain
2000	Luke Lindoe (deceased)
2001	Ted Godwin, RCA
	Don Mabie (AKA Chuck Stake)
2002	John Chalk
	Aritha van Herk
2003	Paula Gustafson

The Board of Governors' Alumni Award of Excellence has been awarded to:

2004	Douglas Fraser
2005	Nelson Hendricks
2006	Kimberly Biggs
	Joane Cardinal-Schubert
2008	Christian Eckhart
2009	Meg Van Rosendaal
2010	Amy Gogarty
2011	Chris Cran
	Alex Janvier
	Norman Faulkner
2012	Leslie Manning
2013	Shannon Stratton
	Ron Moppett
2014	Jeff de Boer

2015   Anthea Black
2016   Ryan Sluggett

The ACAD Alumni Horizon Award has been awarded to:

2014   Matthew Bourree
        Larissa Tiggelers
        Kristopher Weinmann
2015   Natalie Lauchlan
        Nate McLeod
        Cassandra Paul
2016   Carissa Baktay
        Dylan Puddu

The ACAD Alumni Honour Award has been awarded to:

2014   Brian Batista
        Elisabeth Belliveau
        William Bewick
2015   Steven Cottingham
        Joey Camacho
        Allison Hrabluik
2016   Melody Armstrong
        Tia Halliday
        Dayna McLeod
        Kari Woo

The ACAD Alumni Legacy Award has been awarded to:

2014   Beverley Tosh
        Jeff de Boer
        Tammy McGrath
2015   Amy Gaulin
2016   Joan Irvin
        Shona Rae
        Cameron Lee Roberts

The ACAD Alumni Community Service Award has been awarded to:

2016   Chelsea Klukas
        Tara Owen