



PRESIDENT AND CHAIR EMERITUS/A PROCEDURE

Procedure Type:	Board	Initially Approved:	April 25, 2022
Procedure Sponsor:	President and CEO	Last Revised:	April 25, 2022
Administrative Responsibility:	University Secretariat	Review Scheduled:	April 2027
Approver:	Board of Governors		

A. PURPOSE

The honorary titles of President emeritus/a and Chair emeritus/a are bestowed by the institution following the conclusion/departure of the president or chair of Board of Governors who have provided service to Alberta University of the Arts (AUArts) over a sufficient period that the recipients have come to be clearly identified with AUArts.

Designation as President emeritus/a or Chair emeritus/a is for life. Only a single Emeriti designation will be bestowed on any one individual. The honorary titles of President Emeriti or Chair Emeriti recognize that the individual has gone beyond the expectations of the description of the position held while at AUArts.

B. PROCEDURE

1. Award

- 1.1 A former Chair or President of the University who served as Chair or President respectively for at least one term may be awarded the title Chair emeritus/a or President emeritus/a following the conclusion/departure from AUArts upon written nomination from a member of the Board of Governors to the Chair of the Board of Governors. The criteria to be applied in assessing such a nomination will include the nominee's contribution to the University and to the community at large.
- 1.2 Following nomination in accordance with the emeritus/a policy, persons may be awarded to the honorary title of president emeritus/a or chair emeritus/a by the Board of Governors on recommendation of the Governance and Human Resource Committee. Such appointments shall normally take effect following the conclusion of the chair's or president's term of appointment. Approval of the appointment will come forward at the next meeting of the Board.

2. Nominations

- 2.1 Nominations for Chair Emeriti or President emeritus/a are to be submitted to the Chair of the Board of Governors within two years of the nominee's retirement. The Board will then consider the nomination and determine whether the emeritus/a title will be awarded.
- 2.2 Nominations for conferral of the title of chair emeritus/a shall be made to the Governance and Human Resources Committee by the President following consultation with the current Board Chair. The Governance and Human Resources Committee may also originate nominations following consultation with the President and the current Board Chair.

3. Criteria

- 3.1 In making recommendations to the Board for conferring of the honorary title of President emeritus/a or Chair emeritus/a, the Governance and Human Resources Committee shall consider a former President's/Chair's:
 - a. Exemplary service to the Board and the University during their term as President or Chair;
 - b. Ability and willingness to further the University's external relationships including willingness to serve as an advocate on behalf of the University and for its priorities; and
 - c. Demonstrated capacity and willingness to continue to add value to the University or the Board on a continual basis in the future.
- 3.2 Exemplary service shall have been demonstrated by:
 - a. A retired President's/Chair's active participation and engagement when serving as a member of the board or chair, as the case may be; and
 - b. Consistent philanthropic support.
- 3.3 Individuals will not normally be appointed to both the role of president emeritus/a and the role of chair emeritus/a. President emeritus/a will have no voting rights at meetings of the Board, nor the right to attend closed sessions of the Board.

4. Term

- 4.1 The term for an appointment under the policy is for the life of the individual, unless otherwise specified in the resolution of the Board establishing the appointment.

5. Rights and Honours

- 5.1 The titles of Chair emeritus/a and President emeritus/a will be announced by the President and current Board Chair at the Convocation following designation.
- 5.2 The Chair emeritus/a and President emeritus/a has general access to AUArts facilities and access to the resources of AUArts as approved by the Senior Academic Officer or Designate.
- 5.3 All persons holding the title emeritus/a will be:
 - a. listed in the AUArts Calendar, on the AUArts website, and in similar official listings as appropriate;

- b. entitled to use of Alberta University of the Arts services such as library and email services renewable on an annual basis (email will be disabled if account becomes inactive);
 - c. entitled to those recreational use privileges of AUArts facilities to which full-time faculty are entitled;
 - d. appropriate courtesies such as invitations to graduation and awards ceremonies and other AUArts events;
 - e. invitation to give lectures or contribute to activities when appropriate; and
 - f. business cards with the emeritus/a designation and title.
- 5.4 Office space, laboratory space and secretarial services may, under certain circumstances, be provided but are not automatic perquisites. Such privileges may be extended as appropriate depending on the needs and resources of the relevant Department with the approval of the respective Chair and Dean.

6. Termination of the Designation

- 6.1 A Chair emeritus/a or President emeritus/a who brings AUArts into disrepute may have the title and its privilege removed for cause by the Board of Governors. The Board’s decision shall be final.

7. Application for Grants and Contracts

- 7.1 AUArts Presidents emeritus/a shall be eligible to apply for grants and contracts under the aegis of AUArts.

C. DEFINITIONS

AUArts	Alberta University of the Arts.
Emeritus/a	Preferred term of any gender.
President term	Five (5) years.
Chair Term	Three (3) years.
Alberta Post Secondary Learning Act	The Post-secondary Learning Act, together with the regulations, governs the Alberta post-secondary system.
Alberta Public Agencies Governance Act	The Alberta Public Agencies Governance Act (APAGA) provide mechanisms to ensure that public agencies are governed appropriately and in the public interest.

D. RELATED POLICIES

- President and Chair Emeriti Policy

E. RELATED LEGISLATION

- Alberta Post Secondary Learning Act
- Alberta Public Agencies Governance Act

F. RELATED DOCUMENTS

- Executive Employment Agreement
- Alberta Public Agency Governance – Current Appointees

G. REVISION HISTORY

Date (mm/dd/yyyy)	Description of Change	Sections	Person who Entered Revision (Position Title)	Person who Authorized Revision (Position Title)
04/20/2022	New Procedure	All	University Secretary	Andrea Power